



612 6TH STREET, SUITE D
PORTSMOUTH, OH 45662
P: 740.355.8358
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SCHD@SCIOTOCOUNTY.NET
SCIOTOCOUNTYHEALTH.COM

SCIOTO COUNTY BOARD OF HEALTH RESOLUTION

2022 RETAIL FOOD PROGRAM FEES

January 14, 2022

Whereas, the Scioto County Board of Health is required by the Ohio Administrative Code to conduct an annual cost methodology of the Retail Food Program and;

Whereas, the cost methodology completed in November 2021 requires for the decrease of license fees for all Risk Levels Commercial and Non-Commercial, Mobiles, Vending, Temporaries, and;

Whereas, the proposed license fee adjustments require three readings at regularly scheduled monthly Board of Health meetings with a public hearing held at least 20 days after giving written notice of the hearing to all persons or government entities holding a retail food license, and;

Whereas, the Scioto County Board of Health gave a first reading to the proposed fee changes at its regularly scheduled meeting on November 12, 2021 and;

Whereas, the Scioto County Board of Health gave a second reading to the proposed fee changes at its regularly scheduled meeting held December 10, 2021 and;

Whereas, public notice was given on November 17, 2021 at least 20 days prior to a public hearing held on December 16, 2021 and;

Whereas, the Scioto County Board of Health gave a third reading to the proposed fee changes on January 14, 2022 and passed the proposed fee changes as follows:

Prevent. Promote. Protect.



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Retail Food Operations – Commercial Under 25,000 sq. ft.	Proposed Fee
Risk Level 1 < 25,000 sq. ft.	\$136.00
Risk Level 2 < 25,000 sq. ft.	\$154.00
Risk Level 3 < 25,000 sq. ft.	\$299.00
Risk Level 4 < 25,000 sq. ft.	\$380.00
Retail Food Operations - Commercial Over 25,000 sq. ft.	Proposed Fee
Risk Level 1 > 25,000 sq. ft.	\$199.00
Risk Level 2 > 25,000 sq. ft.	\$210.00
Risk Level 3 > 25,000 sq. ft.	\$755.00
Risk Level 4 > 25,000 sq. ft.	\$801.00
Retail Food Operations – <u>Non - Commercial</u> Under 25,000 sq. ft.	Proposed Fee
Risk Level 1 < 25,000 sq. ft.	\$68.00
Risk Level 2 < 25,000 sq. ft.	\$77.00
Risk Level 3 < 25,000 sq. ft.	\$149.50
Risk Level 4 < 25,000 sq. ft.	\$190.00

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Retail Food Operations – <u>Non - Commercial</u> Under 25,000 sq. ft.	Proposed Fee
Risk Level 1 > 25,000 sq. ft.	\$99.50
Risk Level 2 > 25,000 sq. ft.	\$105.00
Risk Level 3 > 25,000 sq. ft.	\$377.50
Risk Level 4 > 25,000 sq. ft.	\$400.50
Mobile Retail Food Operations	Proposed Fee
	\$45.00
Vending	Proposed Fee
	\$9.00
Temporary Retail Food License per Event	Proposed Fee
	\$19.00

Now, therefore, be it resolved this 14th day of January 2022 the Scioto County Board of Health adopts the new license fees listed above effective January 14, 2022.

Prevent. Promote. Protect.

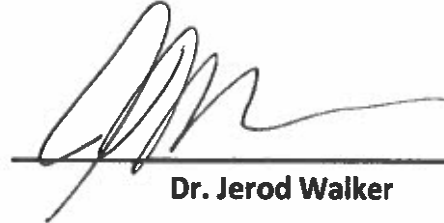


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Scioto County Board of Health



Laura Miller, President



Dr. Jerod Walker



Christy Sherman, President Pro Temp

Sean Sturgill



Dr. Aaron Adams



Dr. Michael Martin, Board of Health Secretary

2022 Retail Food Program Fees Scioto County Health Department

Less than 25,000 sq. ft.

	Local Fee	State Fee	Total	30%	Plan Review	25%	Late Fee
Risk Level I - Commerical Non-Comm.	\$136.00	\$28.00	\$164.00		\$40.80		\$34.00
	\$68.00	\$14.00	\$82.00		\$20.40		\$17.00
Risk Level II-Commerical Non-Comm.	\$154.00	\$28.00	\$182.00		\$46.20		\$38.50
	\$77.00	\$14.00	\$91.00		\$23.10		\$19.25
Risk Level III - Commerical Non-Comm.	\$299.00	\$28.00	\$327.00		\$89.70		\$74.75
	\$149.50	\$14.00	\$163.50		\$44.85		\$37.38
Risk Level IV - Commerical Non-Comm.	\$380.00	\$28.00	\$408.00		\$114.00		\$95.00
	\$190.00	\$14.00	\$204.00		\$57.00		\$47.50

Greater than 25,000 sq. ft.

Risk Level I - Commerical Non-Comm.	\$199.00	\$28.00	\$227.00		\$59.70		\$49.75
	\$99.50	\$14.00	\$113.50		\$29.85		\$24.88
Risk Level II-Commerical Non-Comm.	\$210.00	\$28.00	\$238.00		\$63.00		\$52.50
	\$105.00	\$14.00	\$119.00		\$31.50		\$26.25
Risk Level III - Commerical Non-Comm.	\$755.00	\$28.00	\$783.00		\$150.00		\$188.75
	\$377.50	\$14.00	\$391.50		\$113.25		\$94.38
Risk Level IV - Commerical Non-Comm.	\$801.00	\$28.00	\$829.00		\$150.00		\$200.25
	\$400.50	\$14.00	\$414.50		\$120.15		\$100.13

Mobile License	\$45.00	\$28.00	\$73.00
Temporary License per event	\$19.00		\$19.00
Vending per Location	\$9.00	\$6.00	\$15.00

Plan Review Fee

30% of license fee up to \$150.00

AFFP

Affidavit of Publication

STATE OF OHIO } SS
COUNTY OF SCIOTO }

Adam Black, being duly sworn, says:

The Scioto County Health Dept. will be holding a Public Hearing on December 16 at 10:00am in order to lower all Retail Food License Fees as per the required annual cost analysis. The hearing will be held at 612 6th St., Suite D, Portsmouth, OH 45662

PDT: November 17 & 24, 2021

That he is Editor of the PORTSMOUTH DAILY TIMES, a daily newspaper of general circulation, printed and published in PORTSMOUTH, SCIOTO County, OHIO; that the publication, a copy of which is attached hereto, was published in the said newspaper on the following dates:


Nov 17,2021 Nov 24,2021

That said newspaper was regularly issued and circulated on those dates.

SIGNED:



Subscribed to and sworn to me this 24th day of Nov 2021



Amy Kline, SCIOTO County, OHIO

My commission expires: January 09, 2025



Amy Kline
Notary Public, State of Ohio
My Commission Expires 1-9-25
740-354-3241

895-Scioto County Health Dept.
602 7th St.
Room 210
Portsmouth, OH 45662

The Scioto County Health Dept. will be holding a Public Hearing on December 16 at 10:00am in order to lower all Retail Food License Fees as per the required annual cost analysis. The hearing will be held at 612 6th St., Suite D, Portsmouth, OH 45662

PDT: November 17 & 24, 2021

2022 - RETAIL FOOD PROGRAM FEE CHANGES

As required per annual cost analysis of the program

Risk Classified License Fees - Commerical Operations under 25,000 sq. ft.

	2022 Cost Analysis Maximum Fee	Current Fees	Proposed Fees
Level 1	\$ 136.61	\$ 145.00	\$ 136.00
Level 2	\$ 154.45	\$ 164.00	\$ 154.00
Level 3	\$ 299.27	\$ 316.00	\$ 299.00
Level 4	\$ 380.59	\$ 400.00	\$ 380.00

Risk Classified License Fees - Commerical Operations over 25,000 sq. ft.

	2022 Cost Analysis Maximum Fee	Current Fees	Proposed Fees
Level 1	\$ 199.39	\$ 211.00	\$ 199.00
Level 2	\$ 210.09	\$ 222.00	\$ 210.00
Level 3	\$ 755.84	\$ 794.00	\$ 755.00
Level 4	\$ 801.50	\$ 841.00	\$ 801.00

Risk Classified License Fees - Non-Commerical Operations under 25,000 sq. ft.

	2022 Cost Analysis Maximum Fee	Current Fees	Proposed Fees
Level 1	\$ 68.31	\$ 72.50	\$ 68.00
Level 2	\$ 77.23	\$ 82.00	\$ 77.00
Level 3	\$ 149.64	\$ 158.00	\$ 149.00
Level 4	\$ 190.30	\$ 200.00	\$ 190.00

Risk Classified License Fees - Non-Commerical Operations over 25,000 sq. ft.

	2022 Cost Analysis Maximum Fee	Current Fees	Proposed Fees
Level 1	\$ 99.70	\$ 105.50	\$ 99.50
Level 2	\$ 105.05	\$ 111.00	\$ 105.00
Level 3	\$ 377.92	\$ 397.00	\$ 377.50
Level 4	\$ 400.75	\$ 420.50	\$ 400.50

2022 - RETAIL FOOD PROGRAM FEE CHANGES

Mobiles		
2022 Cost Analysis Maximum Fee	Current Fees	Proposed Fees
\$ 45.94	\$ 100.00	\$ 45.00

Vending		
2022 Cost Analysis Maximum Fee	Current Fees	Proposed Fees
\$ 9.11	\$ 13.00	\$ 9.00

Temporaries		
2022 Cost Analysis Maximum Fee	Current Fees	Proposed Fees
\$ 19.85	\$ 65.00	\$ 19.00

2022 Retail Food Program Fees Scioto County Health Department

Less than 25,000 sq. ft.

	Local Fee	State Fee	Total	30%	Plan Review	25%	Late Fee
Risk Level I - Commerical Non-Comm.	\$136.00	\$28.00	\$164.00		\$40.80		\$34.00
	\$68.00	\$14.00	\$82.00		\$20.40		\$17.00
Risk Level II-Commerical Non-Comm.	\$154.00	\$28.00	\$182.00		\$46.20		\$38.50
	\$77.00	\$14.00	\$91.00		\$23.10		\$19.25
Risk Level III - Commerical Non-Comm.	\$299.00	\$28.00	\$327.00		\$89.70		\$74.75
	\$149.50	\$14.00	\$163.50		\$44.85		\$37.38
Risk Level IV - Commerical Non-Comm.	\$380.00	\$28.00	\$408.00		\$114.00		\$95.00
	\$190.00	\$14.00	\$204.00		\$57.00		\$47.50

Greater than 25,000 sq. ft.

Risk Level I - Commerical Non-Comm.	\$199.00	\$28.00	\$227.00		\$59.70		\$49.75
	\$99.50	\$14.00	\$113.50		\$29.85		\$24.88
Risk Level II-Commerical Non-Comm.	\$210.00	\$28.00	\$238.00		\$63.00		\$52.50
	\$105.00	\$14.00	\$119.00		\$31.50		\$26.25
Risk Level III - Commerical Non-Comm.	\$755.00	\$28.00	\$783.00		\$150.00		\$188.75
	\$377.50	\$14.00	\$391.50		\$113.25		\$94.38
Risk Level IV - Commerical Non-Comm.	\$801.00	\$28.00	\$829.00		\$150.00		\$200.25
	\$400.50	\$14.00	\$414.50		\$120.15		\$100.13

Mobile License	\$45.00	\$28.00	\$73.00
Temporary License per event	\$19.00		\$19.00
Vending per Location	\$9.00	\$6.00	\$15.00

Plan Review Fee

30% of license fee up to \$150.00

2021 Retail Food Program Fees Scioto County Health Department

Less than 25,000 sq. ft.

	Local Fee	State Fee	Total	30%	Plan Review	25%	Late Fee
Risk Level I - Commerical Non-Comm.	\$145.00	\$28.00	\$173.00		\$43.50		\$36.25
	\$72.50	\$14.00	\$86.50		\$21.75		\$18.13
Risk Level II-Commerical Non-Comm.	\$164.00	\$28.00	\$192.00		\$49.20		\$41.00
	\$82.00	\$14.00	\$96.00		\$24.60		\$20.50
Risk Level III - Commerical Non-Comm.	\$316.00	\$28.00	\$344.00		\$94.80		\$79.00
	\$158.00	\$14.00	\$172.00		\$47.40		\$39.50
Risk Level IV - Commerical Non-Comm.	\$400.00	\$28.00	\$428.00		\$120.00		\$100.00
	\$200.00	\$14.00	\$214.00		\$60.00		\$50.00

Greater than 25,000 sq. ft.

Risk Level I - Commerical Non-Comm.	\$211.00	\$28.00	\$239.00		\$63.30		\$52.75
	\$105.50	\$14.00	\$119.50		\$31.65		\$26.38
Risk Level II-Commerical Non-Comm.	\$222.00	\$28.00	\$250.00		\$66.60		\$55.50
	\$111.00	\$14.00	\$125.00		\$33.30		\$27.75
Risk Level III - Commerical Non-Comm.	\$794.00	\$28.00	\$822.00		\$150.00		\$198.50
	\$397.00	\$14.00	\$411.00		\$119.10		\$99.25
Risk Level IV - Commerical Non-Comm.	\$841.00	\$28.00	\$869.00		\$150.00		\$210.25
	\$420.50	\$14.00	\$434.50		\$126.15		\$105.13

Mobile License	\$100.00	\$28.00	\$128.00
Temporary License per event	\$65.00		\$65.00
Vending per Location	\$13.00	\$6.00	\$19.00

Plan Review Fee

30% of license fee up to \$150.00